

Hello und Herzlich Willkommen im Kreis der sprachbegeisterten Menschen!

**Wir möchten Sie auf Ihrem Weg zu besseren Fremdsprachenkenntnissen begleiten.
In den Händen halten Sie bereits den ersten Schritt zum Ziel.**

Eine Fremdsprache zu beherrschen ermöglicht es Ihnen, mit Menschen aus anderen Ländern zu kommunizieren. Diese Fähigkeit wird heute im beruflichen Alltag immer wichtiger. Sie ist aber auch für Sie persönlich ein großer Gewinn.

Damit Sie einen möglichst optimalen Start erhalten, haben wir den folgenden Fragebogen ausgearbeitet. Zusammen mit einem persönlichen Gespräch wird er für eine Kursempfehlung ausgewertet.



Hinweise zur Beantwortung:

Nehmen Sie sich ca. 30 Minuten Zeit, um den Fragebogen in Ruhe zu beantworten.

Bitte verwenden Sie keine Hilfsmittel (Dictionary, Grammatikbuch oder andere Unterstützung).

Markieren Sie dann deutlich sichtbar auf Ihrem Lösungsblatt den Buchstaben, der vor Ihrer Lösung steht.

Sie brauchen Ihre Lösung nicht in die Lücken zu schreiben.

Beispiel:

14. this T-Shirt in size "L"

a) Have you b) Have you got c) Do you get

Lösung: b)

Sie markieren auf Ihrem Lösungsblatt:

14. a b c

Bitte vergessen Sie nicht Ihren Namen auf das Lösungsblatt zu schreiben.

Ich wünsche Ihnen viel Spaß beim Ausfüllen.

Best Regards & See You

Section I: Grammar

- 1.** Your mother is a teacher, she?
a) hasn't b) isn't c) wasn't
- 2.** Anna, please asking me all these questions!
a) be stopping b) you stop c) stop
- 3.** Oh, an email my cousin!
a) by b) from c) of
- 4.** jacket is yours?
a) what b) which c) whose
- 5.** Would you like more wine?
a) a b) any c) some
- 6.** Traveling train is sometimes more expensive than flying.
a) by b) on the c) with the
- 7.** These trousers are too small. Can I try over there?
a) these b) they c) those
- 8.** "Does he have a lot of money?" "Yes, he "
a) has b) does c) is
- 9.** How did your Dad pay for his new car?
a) high b) many c) much
- 10.** this pullover in size "M"?
a) Have you b) Have you got c) Do you get
- 11.** Anna and Josh love children very much.
a) his b) their c) her
- 12.** We on holiday once or twice a year.
a) do go b) are going c) go
- 13.** Yesterday I my friend Lisa.
a) meet b) met c) have met
- 14.** On the phone: "Hi Andrea! What at the moment?"
a) do you do b) do you c) are you doing

- 15.** I lunch before 1 pm.
a) never have b) have never c) have never got
- 16.** My brother is than my father.
a) tallest b) more tall c) taller
- 17.** He is a very close friend of
a) myself b) me c) mine
- 18.** When I was young I to party every Friday and Saturday night.
a) used b) did use c) was used
- 19.** The plane at 9.05 a.m. on Saturday.
a) will leave b) is leaving c) leaves
- 20.** I don't know about football.
a) anything b) nothing c) something
- 21.** John a lot of emails yesterday.
a) have written b) write c) wrote
- 22.** On the phone: "Thanks for calling! ask Mr Miller to call you back!"
a) I b) I do c) I' ll
- 23.** "Would you like some more meat?" - "No, thanks. I can't eat more, really!"
a) any b) no c) some
- 24.** Thank God! The missing child found!
a) has been found b) is c) was
- 25.** I haven't seen my sister more than a year.
a) for b) now c) since
- 26.** Nobody helped me, so I do all the work myself.
a) had to b) must c) musted
- 27.** Your test results are much this time.
a) worst b) more bad c) worse
- 28.** Yesterday I find my car keys. So I had to go to work by bus.
a) couldn't b) wouldn't c) can't

- 43.** In England, you drive on the right!
a) may not b) mustn't c) ought to
- 44.** John has been working for his exam. I'm sure he'll get good marks.
a) heavily b) hardly c) hard
- 45.** "Have you watched the 2 DVDs that I gave you yet?" - "Sorry, I haven't watched of them. I had no time."
a) neiher b) either c) both
- 46.** I that politicians earn too much money.
a) mean b) am thinking c) think
- 47.** He really improved his English his stay in England.
a) while b) during c) in
- 48.** I'm not satisfied with my test results. For the next test I will work harder.
a) relatively b) reasonably c) totally
- 49.** That was a difficult problem. But in the end the team solve it.
a) able to b) managed to c) succeeded to
- 50.** Don't tell anybody! This information is strictly !
a) confidential b) confident c) secret
- 51.** We have to take measures to make sure that nothing will happen.
a) cautious b) preventive c) avoiding
- 52.** The representatives of the two companies for 3 hours until they finally reached an agreement.
a) negotiated b) elaborated c) argued
- 53.** Our is to double sales results by the end of the year.
a) object b) objection c) objective
- 54.** Before we make a decision, there are various factors that have to be
a) taken into account b) taken up c) accounted for
- 55.** At the end of a meeting: "So, that's it for today. Thank you very much for your ! See you again next week!"
a) visit b) participation c) partnership

Section III: Standard phrases

- 56.** "Good morning, John! How are you?" - , thanks! And you?"
a) I'm very well b) I'm healthy c) I'm fine

- 57.** "Good morning, John! How do you do?" - " "
a) How do you do? b) I'm good! c) I'm fine, thanks.
- 58.** The host to the guest: " ?"
a) Do you want some coffee? b) Would you like some coffee? c) Do you like some coffee?
- 59.** On the phone: - "Hello. Could I speak to Mr Klein, please?" - ?"
a) Who are you? b) Who's calling, please? c) What's your name?
- 60.** At the office: "It's 12.30! Let's have a nice big lunch, shall we?" - your diet? Have you given up already?"
a) What about b) What's with c) What's up with
- 61.** At the restaurant: - "Can I take your orders?" - "Yes, please! a rumpsteak with a baked potato and a small salad!"
a) I'll have b) I take c) I want
- 62.** At a meeting: "I think we should invest more money in staff training!" - "Invest more money? No way! Forget it! !"
That's no question! b) That's beyond all question! c) That's out of the question!

weiter auf Seite 6

Section IV: Text comprehension
Read the following text and answer the questions below.

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Read the following text and answer the questions below.

Recruiting staff

John and his colleague Tom are meeting today to discuss employee issues. As several positions in their company will become vacant over the next few months, John and his co-workers have to come up with some strategies for taking on new staff to fill the vacancies.

Tom: Well, it's lovely weather today, isn't it?

John: Yes, it certainly is! Lovely to see the sun after so much rain! OK. Let's get down to business, shall we? Marion is going on maternity leave at the end of next month and Rose is relocating to Washington State with her husband and leaving us.

Tom: Yes, that's right.

John: So, we really need at least one full time person as a replacement, two would definitely be better.

John: Well, do you think it's possible to recruit someone within our own ranks? Or do you think we have to recruit externally?

Tom: Well, I don't think there is anyone here at headquarters who really has the qualifications we're looking at. So, I'm leaning more towards external recruiting.

John: Well, you're right. What kind of profile would a new employee have?

Tom: Hmm, we definitely need someone with a strong economic background, and it should be someone with some international and intercultural experience, since that's the team that will continue to do the joint projects with our European branches. Someone with good working knowledge of a foreign language would be good ...

63.

What is the above dialog about?

- a) the weather forecast b) hiring new employees c) selling the company

64.

Why is Marion leaving the company at the end of next month?

- a) She's having a baby. b) She has been fired.
c) Her husband has found a new job in another city.

65.

What's Tom's suggestion to fill the vacancies?

- a) to recruit someone from their team b) to recruit someone from the headquarters
c) to recruit a completely new employee

66.

What qualification should the job candidate have?

- a) He or she should know a lot about financial matters. b) He or she should know a lot about human resources. c) He or she should know a lot about secretarial work.

67.

Why should the job candidate have some international and intercultural experience and speak a foreign language?

- a) Because the company has a lot of competitors in Europe.
b) Because the new employee is going to work together with the company's European offices.
c) Because the new employee will have to visit European customers.

Lösungsblatt

Vorname:

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